



## Victim Advocate

City of Miami Gardens, FL. (109,500)

Posted Date: 09/10/12

Deadline: 09/14/12, or until filled.

Starting Salary: \$42,075 min. to \$52,594 mid./DOQ

### **Nature of Work:**

This is an administrative, full-time, non-sworn, exempt position that provides social service and assistance in crisis intervention for crime victims and family members. Employee in this classification administer the City of Miami Gardens Police Departments Victim Advocate program, providing assistance to crime victims through all phases of the criminal justice process. The incumbent is responsible for interviewing, referral for counseling, evaluating, assessing, crisis-intervention and follow-up counseling to crime victims and family members. This position regularly requires the exercise of independent judgment and discretion on the part of the Victim Advocate in conferring with the Crime Scene Investigations Captain on difficult matters, important administrative decisions, and on significant changes from established practices. Works under the general supervision of the Criminal Investigations Captain.

### **Minimum Requirements:**

Bachelor's degree from an accredited university, with a minimum of three (3) years of professional experience in crisis counseling services, voluntary or by employment; or as a victim advocate. State of Florida, Office of the Attorney General certification as a Victim Services Practitioner Designation required. Fluency in a second language desirable, Spanish or creole preferably. Must possess and maintain, throughout employment, a valid Florida driver's license. Must be available to work various hours and shifts and/or be on call 24 hours.

**Applicants qualifying for employment will be subject to a polygraph examination and an extensive background screening.**

Please send Resume & Official City Application Form to:

**Human Resources Department, City of Miami Gardens  
1515 NW 167th Street; Bldg. 5 - Suite 200  
Miami Gardens, FL 33169  
Fax: (305) 622- 8265  
[www.miamigardens-fl.gov](http://www.miamigardens-fl.gov)  
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